



## The Salt & Light Events - SERVICE TERMS AND CONDITIONS

### 01 - EVENT DECORATION

#### 01.Decorations

- 1.1. Reference images will be shared for final selections.
- 1.2. Client can choose the decoration pics from our previous works ,reference pics or from share their ideas and reference images with from any source.
- 1.3. Colour specifications and output may slightly vary from illustrations. However we deliver 80 – 90 % match from the reference images.
- 1.4. We use only natural and fresh flowers for wedding decorations. The colour combination may vary or be accurate according to our market productions.
- 1.5. Church / banquets halls / Open venue decorations and arrangements should be confirmed in the premises.
- 1.6. We will not claim any responsibility of low lighting inside the church which may affect the decoration output.
- 1.7. Lighting for decorations should be discussed in prior for any decoration works and the power source needed to be confirmed by the client.
- 1.8. Fresh flowers can be taken back by the client post to the event.
- 1.9. Any props used by us or not allowed to taken by the client. Charges may apply on request.

### 02 - PHOTOGRAPHY & VIDEOGRAPHY SERVICES

#### 02.Deliverables: ( PROCESS FLOW )

- 2.1 All Unlimited event pics will be shared as JPG format via Online transfer. ( **within 7 days** from the event date )

#### 2.2 Album photo selection process :

- Album photos needed to be selected and shared to us in the below given format **within 21 days** from the event date.
- Max of 450 pics per Album (45 - 50 Sheets ).
- Mark all the selected photo numbers and share in a word document or pdf doc.
- Select photos from Traditional folder. ( Family & Grouping etc )
- Select only the specific liked picture from candid folder. ( Important family member, Kids, VIP, Stage Member or indivual etc )
- DO NOT SELECT any couple get ready and Event arrangement pics. (We will select the pics accordingly)
- Any specific pics ( Family or Individual) to be designed in Full page & Half page to be noted separately along with the Pic number.
- Pre or Post shoot pics to be selected separately.
- Any wordings, quotes or bible verses to be added in pics to be noted separately along with the pic number.

#### 2.3 Album Designing, Correction & Printing process.

- The designed album draft will be shared as a PDF file. ( **within 14 Business days** from the photo selected and given date )
- The Album draft file is **valid for 10 business days** to notify for any correction or printing confirmation.
- If there is no corrections upon confirmation the printed album will be delivered **within 14 business days**.
- For express delivery - **Rs.1000 ( Max 3 Days )**
- **Please** follow the below process for any correction.
- The 1st Draft can be used for Corrections such as addition or deletion of pics.
- Using Adobe acrobat comment on the page and pic number to mention corrections.  
Or
- Note the Corrections with the page number & pic number and share it in the same file sent for photo selection.
- Once the corrections in done the 2nd draft will be sent for approval. If there is still changes to be done kindly follow the same process and this changes will be considered as the final Corrections.
- There will be a design cost of Min. Rs.1000 will be incurred from the 3rd correction.

#### Note :

- **The final Album draft file will be valid for Max 10 business days.**
- **If no corrections or approval is made this will be considered as the final album and the printed copy will be delivered within 14 business days.**

2.6 All files will be shared via google drive or any web sharing platform.

2.7 Video editing - Videos will be delivered as per mentioned in the quotation. Audio file to be shared by the client for videos editing.

2.8 Any special attention to be covered for the video to be informed prior to our event manager.

2.9 Final videos will be uploaded in YouTube(Salt & Light Events) and the link will be shared accordingly.



## The Salt & Light Events - SERVICE TERMS AND CONDITIONS

### 03 – Catering & Hospitality

#### Kindly note our Kitchen Rules

#### 03.Catering

- 3.1 Salt & Light events have our own inhouse Outdoor & Indoor Catering Unit. (We do not outsource caterers)
- 3.2. Package menu and rates are applicable for Min order of 100 PAX.
- 3.3. For below 100 PAX we work on KG Pricing. Contact us for more info.
- 3.4. Our food ratio portion is 1:1.5 ( Rice 1 KG & Meet 1.5 KG )
- 3.5.We give extra 10% of buffer count to the actual count.
- 3.6. We follow Basin serving only.
- 3.7. Package cost includes of banana leaf, paper roll, serving and cleaning ( Table cleaning only ).
- 3.8. Package cost includes of all cutlery & crockery items for BUFFET SERVING
- 3.9. Cost does not include of Dinning table, chairs, wash basins and Table dressing etc. ( Tables & Chair will be arranged at extra cost upon request )
- 3.10. TIPS for our service boys are encouraged after the service and can be handed over to the catering supervisor in the presence of our event manager.
- 3.11. Salt & Light Events will not be responsible for any shortage of food during the event.
- 3.12. Excess food will be packed or transferred to vessels upon request.

#### WE DON NOT USE

- Frozen or any 3rd quality meet.
- Artificial flavours and ingredients to add taste.
- No reuse oil , palm oil and Vanaspathi.
- No MSG - Mono sodium Gluconate.

#### WE USE

- Fresh and Tender Meet only.
- We only use branded sunflower oil and ghee.
- We use only branded provisional items.

**We believe Health is wealth  
&  
We do not compromise on quality & quantity**

### 04 - Payments

- 4.1 Payment terms (20% Booking, Advance 75%, Balance 5% - Day of the event )
- 4.2. Full payment to be made before the Day of the event.
- 4.3 Only upon full payments the deliverables will be worked in the mentioned timeline.

### 05 - COPYRIGHT

- 5.1 The Salt & Light Events retains the entire copyright on the, Photographs, Films, Make Videos, Reviews and other works at all times, throughout the world.
- 5.2 Where reproduction of works has taken place by the client and settlement has not been made, The Salt & Light Events will make such charges to the publisher of those images, Videos as falls within the Copyright Act 1957.

### 06 - DISPLAY

- 6.1 The client(s) hereby allow(s) The Salt & Light Events to display any photograph, Videography covered during the event and to generally promote the business in advertising, social media, blogs, brochures, magazine articles, websites, YouTube, sample albums etc.

### 07 - CREATIVE LICENSE, COVERAGE AND REPRODUCTION

- 7.1 The Salt & Light Events (Photograph & Videography) taken during the course of the event will be at the discretion of the company although every effort will be made to comply with the client's requirements.
- 7.2 The Salt & Light Events Photographer(s) will do their best to honour the requested photographs but do not undertake to guarantee any specific picture nor incorporate any specific background, location or group arrangements due to changes in weather and the availability and willingness of subjects.
- 7.3 For a booking involving a ceremony at the church, temple, religious places or at certain venues, the photographer's movements are sometimes restricted by the official in charge(venue/place). The area from which the photographer is able to cover the ceremony may not be the photographer's choice and the photographer cannot accept responsibility for any obstructed view should this be the case.
- 7.4 Due to a variety of lighting conditions and the limitations of digital sensors, some colours may alter throughout a set of photographs.
- 7.5 The Salt & Light Events is not liable for publishing any video/audio format deliverable on the internet.

Name:

Customer Acceptance (sign below):

X \_\_\_\_\_